

# AGENDA

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**Meeting:** Licensing Committee

**Place:** Council Chamber - County Hall, Bythesea Road, Trowbridge, BA14 8JN

**Date:** Monday 6 March 2023

**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Lisa Pullin of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713015 or email [lisa.pullin@wiltshire.gov.uk](mailto:lisa.pullin@wiltshire.gov.uk)

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership:

Cllr Peter Hutton (Chairman)	Cllr Andrew Davis
Cllr Allison Bucknell (Vice-Chairman)	Cllr Ruth Hopkinson
Cllr Steve Bucknell	Cllr George Jeans
Cllr Trevor Carbin	Cllr Pip Ridout
Cllr Daniel Cave	Cllr Tim Trimble
Cllr Kevin Daley	Cllr Robert Yuill

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## Substitutes:

Cllr David Bowler	Cllr Dr Brian Mathew
Cllr Ernie Clark	Cllr Charles McGrath
Cllr Jon Hubbard	Cllr Dr Nick Murry
Cllr Bob Jones MBE	Cllr Stewart Palmen
Cllr Jerry Kunkler	Cllr Nic Puntis

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## **Recording and Broadcasting Information**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

1 **Apologies and Substitutions**

To receive any apologies and details of any substitutions.

2 **Minutes** (*Pages 7 - 18*)

To confirm and sign the minutes of the meeting held on 5 December 2022 (copy attached).

3 **Chairman's Announcements**

To receive any announcements from the Chairman.

4 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **(Monday 27 February 2023)** in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm on **(Wednesday 1 March 2023)**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Licensing Appeals Update**

To receive an update on any appeals lodged against Licensing Sub Committee decisions.

7 **Minutes of the Licensing Sub Committees**

There have been no Licensing Sub Committee meetings since the last meeting on 5 December 2023.

8 **Update on Project Vigilant**

DI Troy Smith from Wiltshire Police will attend the meeting to update the committee on Project Vigilant.

9 **Update from the Passenger Transport Team**

Jason Salter (Head of Service – Passenger Transport) will give an update on behalf of the Passenger Transport Team at the meeting.

10 **Update from the Licensing Team** (*Pages 19 - 24*)

Linda Holland (Licensing Manager) will give an update/overview on behalf of the Licensing Team to the Committee, the update is attached.

11 **Update from the Taxi Licensing Team** (*Pages 25 - 32*)

Tom Ince (Principal Compliance Officer) has prepared the attached Taxi Licensing update as at January 2023 and will give an overview to the Committee.

12 **Briefing Note on the Dangerous Wild Animals Act 1976** (*Pages 33 - 42*)

The purpose of the briefing note which has been prepared by Linda Holland (Licensing Manager) is to inform the Licensing Committee of the current procedure with regard to issuing licences under the Dangerous Wild Animals Act 1976 (DWA) and to advise the Committee of the revision of the conditions attached to licences from 1 September 2022 to give more specific controls.

13 **Refresher of Expectations and Roles/Responsibilities at Licensing Sub Committee hearings**

The Chairman wishes to run through the expectations and roles/responsibilities at Licensing Sub Committee hearings as a refresher for Members and Officers.

This will cover:

- Prior to the hearing
- At the briefing
- At the hearing
- Making the determination
- Following the hearing.

14 **Dates of Future Committee Meetings**

Members are asked to note the future meetings of the Licensing Committee, all to commence at 10.30am:

19 June 2023

11 September 2023

4 December 2023.

15 **Urgent Items**

Any other items of business, which in the opinion of the Chairman, should be taken as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.